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15 August 1952

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MEMORANDUM: FOR THE RECORD

SUBJECT : Regular Weekly Staff Meeting

1. The fourth regular weekly staff meeting was held on Tuesday, 12 August. Col. Baird, [redacted] were in attendance. The following major subjects were discussed:

a. Col. Baird discussed the recent AD's meeting in which [redacted] gave a few observations on his recent European trip. [redacted] was impressed with the quality of our personnel overseas. They were young and active and had a very good morale. Of particular concern to us was their interest in the Career Service Program. Evidently they are not being kept informed of the development of this program. General Smith touched again on the chain of command; the need for more rotation in the Agency and for the filling of top jobs from personnel within the Agency.

b. Col. Baird discussed [redacted] Human Resources Program and the progress being made. [redacted] has started his program with OTR and COD and is progressing from the AD's to division chiefs to supervisors. The program is being received very well and we will distribute copies of [redacted] paper to personnel in OTR.

c. The next item discussed was the Career Service Program. The re-write of the charter for OTR was reviewed by everyone present and it was agreed to set the Board up in conformity with the charter as it stood and, if necessary, modifications or changes would be made as a result of experience gained from the Board meetings.

cc: D/TR  
ID/TR(S) ✓  
DD/TR(G)

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NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED 1987

Auth: 11A MEM. 7/1/83

Date: 28 Feb 78

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